

Health and safety risk assessment 2020/2021

Carried out by: Vicki Dumont, Nursery Manager

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Who is at risk:	Level of risk:	Control measure and person(s) responsible:	Review:
<p>All staff, children, parents, visitors are at risk. May be at high risk from coronavirus: are aged 70 or older are pregnant have a learning disability have a lung condition that's not severe (such as asthma, COPD, emphysema or bronchitis) have heart disease (such as heart failure) have high blood pressure (hypertension) have diabetes have chronic kidney disease have liver disease (such as hepatitis) have a condition affecting your brain or nerves (such as Parkinson's disease, motor neurone disease, multiple sclerosis, or cerebral palsy) have a problem with your spleen or have had your spleen removed have a condition that means you have a high risk of getting infections (such as HIV, lupus or scleroderma) are taking medicine that can affect your immune system (such as low doses of steroids) are very obese (a BMI of 40 or above)</p>	<p>Tier 4 / Stay at Home risk in Kent: https://www.gov.uk/coronavirus National Lockdown in England 5th January to be reviewed after 6 weeks. Early years settings remain open but national restrictions apply.</p>	<p>Updated information / guidance Management check for government and NHS updates regularly. Staff and parents updated (via letter / posters / social media and website posts) on government and NHS guidance. PHE and NHS posters on display to help staff and parents follow government and NHS advice. Restricted and recorded access to nursery Anyone with potential COVID-19 symptoms, or living with someone with symptoms, to stay away from nursery - in line with current government guidance (usually 10 days minimum). Anyone advised to shield themselves (have no face to face contact outside their household), to self-isolate, or to quarantine must stay at home, following government and NHS guidance. Contact numbers are available for all staff members and parents. Staff members, visitors and children are signed in and out of the setting. Staff members and parents are encouraged to attend the Kent asymptomatic COVID testing every 2 weeks. Hygiene Handwashing / hand gel available and compulsory on arrival to and departure from nursery for all visitors, staff, children and parents. Handwashing or hand gel used, and before eating, and after eating / coughing / sneezing. Increased supervision / teaching of hand washing. Limited access to toys and areas – storing away most toys and resources to make it easier to keep a good cleaning or quarantine schedule. Increased surface, handle, and button sanitising, throughout the day, especially in shared areas such</p>	<p>August 2020: Medium risk after controls. Continue to monitor, following government / NHS guidance December 2020: Good procedures in place, followed well. 6 confirmed COVID cases within 1 sub-bubble (Safari and Sea). Praised by PHE advisors for containing spread. Nursery was temporarily closed, following PHE advice and an update was communicated to all parents and staff members.</p>

as the nursery kitchen. Toilet and sink areas to be cleaned throughout the day by Key Persons / Practitioners to reduce cross-contamination.

Social distancing

Reducing staff, parent and children's contact with each other to a minimum if they don't live together. All adults keep 2m apart as much as possible. Parents are asked to reduce social interactions at nursery; one parent at a time, dropping off and collecting the child from the main nursery door if possible, or to the area's entrance if not.

Children are spaced out more than usual at meal and snack times. Hythe Bay Nursery bubble is not mixing with school or other nursery bubbles.

Nursery staff and parents must also follow the rules in place as set out by the School / Premises.

Sub-bubbles

Sub-bubble (Garden / Farm/ Safari / Sea / Office sub-bubble) adults and children keeping 2m from children and adults in a different sub-bubble. Any circumstances where a child or adult is within 2m of someone from a different sub bubble for 15 minutes or longer (close contact) is recorded.

Shared areas

Shared areas are not to be used by more than one sub-bubble (Office / Safari / Sea / Farm / Garden) at a time. Handwashing necessary before and after entering shared garden or other shared area.

Equipment and toys washed in between use from different sub-bubbles if necessary.

Each area has their own set of cleaning products and PPE available for regular cleaning of surfaces and hand cleaning, etc. The children's shared toilet and sink area are not to be used by too many children at one time, and this is monitored by all staff members. Each area's art sink or water fountain can be used to clean hands. Each sub-bubble has their own labelled toilet and sink to use, to reduce chances of cross contamination.

January 2021:
Sub-bubbles now smaller as they seemed to be more effective than we anticipated they would be (which is good!). Staff reminded of importance of social distancing, cleaning on return to work in January after time off work. Invited to Kent symptom-free testing too. Letter drafted for parents to go out by 22nd January (awaiting to hear from KCC regarding confirmation of funding procedures for this term). Medium risk after controls. Continue to monitor, following government / NHS guidance.

Visitors

Only permitting visitors booked in advance and only if necessary a. Visitors wearing PPE if necessary, social distancing, limited time in nursery, usually up to 15 minutes.

Risk assess / limit outings

Nursery garden and school field only for outdoors, unless risk for outing is assessed as low by a member of the leadership team.

Potential cases of COVID in nursery

If a child or adult is unwell with one or more of the possible COVID symptoms, they need to be kept 2m away from all other adults and children, if possible. An emergency contact will be called to collect the unwell child (or adult, if necessary). If an adult needs to be within 2m of an unwell child or adult, they must wear full PPE, as required by government guidance. The entire sub-bubble area will need to be cleaned. The unwell person must book a COVID test and self-isolate at home. Their household members will also need to isolate. They will be advised to update the nursery on test results.

Confirmed cases of COVID in nursery

In the event of a positive COVID test result, the nursery will need to know whether the person had symptoms (and if so, when they started), when their test was done, and when they were last in nursery. The nursery manager, deputy manager or trustee will contact the PHE / the DfE advice line and follow their advice. Usually, anyone that could have potentially been in close contact with the unwell person within the two days before their test result or symptoms start date will need to self-isolate for 10 days from the day after their last contact with the unwell person. The nursery manager, deputy manager or trustee will contact the DfE (via Childcare Sufficiency Officer) / Ofsted / insurance as necessary, to update them on the situation and actions taken. This risk assessment will be reviewed.