



06 Safeguarding children, young people and vulnerable adults procedures

06.6 Incapacitated parent

Incapacitated refers to a condition which renders a parent unable to take responsibility for their child; this could be at the time of collecting their child from the setting or on arrival. Concerns may include:

- appearing drunk
- appearing under the influence of drugs
- demonstrating angry and threatening behaviour to the child, members of staff or others
- appearing erratic or manic

Informing

- If a member of staff is concerned that a parent displays any of the above characteristics, they inform the designated person as soon as possible.
- The designated person assesses the risk and decides if further intervention is required.
- If it is decided that no further action is required, a record of the incident is made on a Safeguarding incident reporting form.
- If intervention is required, the designated person speaks to the parent in an appropriate, confidential manner.
- The designated person will, in agreement with the parent, use emergency contacts listed for the child to ask an alternative adult to collect the child.
- The emergency contact is informed of the situation by the designated person and of the setting's requirement to inform social care of their contact details.
- The designated officer is informed of the situation as soon as possible and provides advice and assistance as appropriate.
- If there is no one suitable to collect the child social care are informed.
- If violence is threatened towards anybody, the police are called immediately.
- If the parent takes the child from the setting while incapacitated the police are called immediately and a referral is made to social care.

Recording

- The designated person completes a Safeguarding incident reporting form and if social care were contacted a Confidential safeguarding incident report form is completed by the designated officer. If



police were contacted a Confidential safeguarding incident report form should also be copied to the trustees.

- Further updates/notes/conversations/ telephone calls are recorded.

This policy was adopted by	Hythe Bay Children's Centre	<i>(name of provider)</i>
On	<u>18.01.2022</u>	<i>(date)</i>
Date to be reviewed	<u>01.2023</u>	<i>(date)</i>
Signed on behalf of the provider		
Name of signatory	<u>Carolyn Chivers</u>	
Role of signatory (e.g. chair, director or owner)	<u>Nominated Person / Trustee</u>	