



HYTHE BAY
Church of England
Primary School and
Children's Centre

8th December 2023

Good Afternoon

It is with some trepidation that I write this letter. On Tuesday I formally informed Governors that I will be retiring at the end of the school year. Hythe Bay has been my life for more years than I care to mention and I love everything about this school and nursery, I became the Headteacher of Hythe Infants' School in 2001 and while the name of the school and nursery has changed several times I have remained. This is a very special place, with exceptional staff and the most amazing children and families and I am really not sure how I will cope without it.

But, I am very old, and it's time for a change before I become completely incapable. Hythe Bay is in a great place and I know it will go from strength to strength in the future. Governors and Trustees will start the recruitment process in the new year and I am confident they will carefully consider all the options and make the best decisions for the future of the organisation.

I promise you all that they will make sure you are kept updated about any changes they intend to make and that the whole process will be as transparent as possible. If you have any worries or concerns, please do not hesitate to come and chat with me.

But life goes on and its nearly Christmas.....

A handwritten signature in black ink that reads "Carolyn Chivers". The signature is written in a cursive, flowing style.

Headteacher